

MINUTES
McLEAN COUNTY 377 BOARD
REGULAR MEETING – JANUARY 4, 2006

MEMBERS PRESENT: Maitland and Tello

MEMBERS ABSENT: Fowles

STAFF PRESENT: Keller, Howe, Hirsch, Mayes, and Voss

PUBLIC PRESENT: Board of Health Members: Berglund, Powell, Steadman and Willey

CALL TO ORDER: Berglund called the 377 Board meeting to order at 5:31 p.m., requesting approval to the agenda.

Tello/Maitland moved and seconded to accept the agenda as printed.

MINUTES: Berglund requested approval for the minutes of September 14, 2005.

Tello/Maitland moved and seconded to accept the minutes of September 14, 2005. Motion carried.

CONSENT AGENDA:

- | | |
|----------------------|-----------|
| 1. Bills – August | 47,890.02 |
| 2. Bills – September | 47,889.14 |
| 3. Bills – October | 47,889.14 |
| 4. Bills – November | 47,889.14 |

Maitland/Tello moved and seconded to accept the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: Keller requested approval to the 2006 meeting schedule which was approved by the Board of Health November 2, 2005.

Maitland/Tello moved and seconded to approve the 2006 meeting schedule. Motion carried.

Keller requested approval for the removal of the six-month payment restriction to the mental health, substance abuse, and developmental disabilities services contract funding to allow full funding through June 30, 2006.

Tello/Maitland moved and seconded the approval to remove the six-month contract funding restriction. Motion carried.

STAFF REPORT: None

ADJOURN: Tello moved and the 377 Board was adjourned at 5:33 p.m.

MINUTES
McLEAN COUNTY T.B. BOARD AGENDA
REGULAR MEETING – JANUARY 4, 2006

MEMBERS PRESENT: Powell, Steadman, Tello, and Willey

MEMBERS ABSENT: Fowles

STAFF PRESENT: Keller, Howe, Hirsch, Mayes, and Voss

PUBLIC PRESENT: Board of Health Members: Berglund, Hon, and Maitland

CALL TO ORDER: Berglund called the TB Board meeting to order at 5:33 p.m., and requested approval for the agenda.

Steadman/Tello moved and seconded to accept the agenda as printed. Motion carried.

MINUTES: Berglund requested approval for the minutes of September 14, 2005.

Tello/Steadman moved and seconded the approval for the September 14, 2005 minutes. Motion carried.

CONSENT AGENDA

1. Bills - August \$19,135.58
2. Bills - Sept 18,976.09
3. Bills - October 24,221.83
4. Bills – November 22,793.65

Steadman/Powell moved and seconded the Consent Agenda as printed. Motion carried.

STAFF REPORTS: Mayes noted that the quarterly staff report was contained on page 54 in the packet.

OLD/NEW BUSINESS: Keller requested approval for the 2006 meeting schedule which was previously accepted at the November 2, 2005 Board of Health meeting.

Powell/Steadman moved and seconded the 2006 meeting schedule. Motion carried.

Keller requested approval to the CY06 contract renewal amount for the TB Medical Consultant, Dr. David Skillurd.

5:36 p.m. Hon arrived.

Steadman/Tello moved and seconded to approve the CY06 contract with TB Medical Consultant, Dr. David Skillurd. Motion carried.

Keller requested approval to the amendment of the Board of Health fee resolution to increase the out-of-county TB testing fee from \$5 to \$7. The fee is helps defray the cost of providing TB skin testing to residents outside of McLean County.

Willey/Steadman moved and seconded to approve the amendment to the Board of Health fee resolution increasing the out-of-county TB testing fee from \$5 to \$7. Motion carried.

ADJOURN: Steadman moved and the T.B. Board meeting was adjourned at 5:38 p.m.

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – JANUARY 4, 2006

MEMBERS PRESENT: Berglund, Hon, Maitland, Powell, Steadman, Tello, and Willey

MEMBERS ABSENT: Fowles

STAFF PRESENT: Keller, Howe, Hirsch, Mayes, and Voss

PUBLIC PRESENT:

CALL TO ORDER: Berglund called the Board of Health meeting to order at 5:38 p.m., and requested the approval to the agenda.

Maitland/Tello moved and seconded to accept the agenda as printed. Motion carried.

MINUTES: Berglund requested approval for the minutes of November 2, 2005 and the minutes of the Executive Committee meeting held on December 7, 2005.

Maitland/Steadman moved and seconded to approve the minutes as printed for both November 2, 2005 and the Executive Committee minutes of December 7, 2005. Motion carried.

CONSENT AGENDA:

1. Bills to be Paid - November (October 2005)

Health Department	112-61	\$341,400.75
Dental Sealant	102-61	17,660.34
WIC	103-61	40,976.81
Preventive Health	105-61	17,071.99
Family Case Mngemt	106-61	88,108.52
AIDS/CD Control	107-61	17,958.40
2. Bills to be Paid - December (November 2005)

Health Department	112-61	\$294,123.39
Dental Sealant	102-61	3,763.32
WIC	103-61	22,656.83
Preventive Health	105-61	8,639.47
Family Case Mngemt	106-61	54,727.99
AIDS/CD Control	107-61	10,462.42
3. Six Month Mental Health Contract Extension
4. CHS Detention Facility Mental Health Contract
5. CONTINUING GRANTS – FY07 and FY08 IDPH West Nile Virus Vector Surveillance grants
6. Dental Services Contract (2005 and 2006) Diane Caruso, D.D. S.

Tello/Steadman moved and seconded to approve the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: None

OLD BUSINESS: Keller requested approval for the budget amendment; grant Fund 0105, Asthma Grant. The amendment to the fund is primarily attributable to the timing of grant expenditures within the state fiscal year and a small grant that was received during SFY 05 to form an asthma coalition. Part of the expenditure overrun is supported through revenue derived from the sale of digi-walkers to family members of those enrolled in the Heart Smart program.

Tello/Steadman moved and seconded approval for the Budget Amendment for grant fund 0105, Asthma Grant. Motion carried.

NEW BUSINESS: Keller requested approval to an amendment for the Animal Control Ordinance to include a \$2.00 Replacement Tag Fee. Howe explained that the current system with the local veterinarians allows duplicate tags to be issued with numbers that do not correspond with the original tag issued. This circumstance has led to a disparity in the number displayed on the tag for a dog or cat and the number within the database. Staff proposed purchasing a tag duplicator machine to reissue a tag with the identical number. This will eliminate identification errors. The \$2.00 will assist in defraying the cost of reissuing tags at the Health Department.

Maitland/Tello moved and seconded to approve the amendment to the Animal Control Ordinance including a \$2 Replacement Tag Fee. Motion carried.

DIRECTOR'S REPORT: Keller reported that the General Assembly had enacted a state law that took effect January 1st known as the Mercury Fee Vaccine Act. The act allowed for the Illinois Department of Public Health to exempt vaccines from the provisions of the bill if it could be shown that there is no vaccine-free version of the product. IDPH was slow to apply for and receive the exemption. This caused a brief suspension of tetanus and pediatric influenza vaccinations. The exemption was received by IDPH earlier in the week, thus allowing the department to resume those vaccinations. Further dialogue took place.

Keller alerted members that the parking lot adjacent to the Health Department Building, the Sheriff's Department and Coroner's Office will be redesigned and remodeled, possibly in June. From what has been explained, it will be done in stages. The reconstruction will be done to add more parking to the building and more information will be shared as it is known including plans for the parking lot during Cellular One Coliseum events.

Keller noted that the Illinois Department of Public Health and the Illinois Emergency Management Agency is finalizing a pandemic flu exercise sometime this spring. A select number of local health departments will participate. IDPH has also finalized a pandemic flu plan. One of the plan's shortcomings is the inadequate handling of isolation and quarantine.

Keller reported that a full scale exercise will be conducted on a Saturday in February to test the readiness of this area for a biologic incident. Keller noted that it will probably be an infectious disease-related exercise.

Keller explained that the department was contacted by the local Social Security Office concerning new requirements for verifying of birth certificates prior to issuance of a Social Security card. Brian Hug, Assistant State's Attorney, Peggy Milton, County Clerk, and the department are working out a plan and associated cost. More information will follow.

Keller informed the members that Sue Kean, Clinic Nurse, was selected as the 2005 Alice Olsson Memorial Employee of the Year. She was cited for her dedication and professionalism.

Keller stated that John M. Hirsch, Director of Environmental Health has given his retirement notice effective March 31, 2006. Staff has been interviewing two in-house candidates to fill the position and an announcement will be made next week.

Keller distributed copies of the *National Association of Local Boards of Health NewsBrief* to members.

STAFF REPORTS: Hirsch noted that the Environmental Health Division quarterly report was contained in the packet, pages 31-34. He reported that food permits, sewage system permits, well water permits, and geo-thermal permits were all up for the quarter. Hirsch stated that the Lincoln Towers, adjacent to the Health Department recently installed geo-thermal wells for heating and cooling those buildings.

Howe reported that the Animal Control Quarterly report was contained on page 35 in the packet, and explained that the number of animal bites and investigations have sky rocketed. Powell asked how bites are reported. Howe noted that most of them come from the sources where they've gone for treatment, either a physician's

office or emergency room.

Howe noted that the Animal Control program is preparing for the implementation of HB315. One of the controversial items that the bill contains is the establishment of a public safety fee of \$25 to be assessed to the owner of each animal that bites to pay into the State's Pet Population Control Fund.

Keller stated that with the passage of HB315 the Illinois Department of Public Health is working with the Illinois Department of Agriculture to prepare formal rules governing the bills implementation.

Steadman inquired about the increased number of bites and what that could be attributed to. Howe stated that it was better reporting on the part of the emergency rooms and a concentrated effort on the part of animal control.

Howe reported that the quarterly fiscal report for Administration was contained in the packet on pages 37-47. The current report contained information for the period ending September 30, 2005. The narrative highlighted the variances in revenue and expense between fiscal years 2004 and 2005. The next quarter will contain year-end numbers. Preliminary numbers showed the Health Fund ending the year \$150,000 revenue or expense; by the same token, the TB Fund ended the year \$11,000 revenue over expense.

Mayes reported for the Personal Health Services Division referring to the report on page 37.

Mayes stated that the dental area is happy with Dr. Caruso who is working three days per week in the children's dental clinic. Mayes expressed appreciation to Dr. Steadman who offered to help out in the clinic before Dr. Caruso was contracted.

Mayes alerted the Board members that Public Aid maybe leaning toward changing the upper age threshold from 21 to 19 years of age for receipt of children's dental coverage.

Mayes reported that for a short time period all RN positions were fully staffed. However, the CD program coordinator recently resigned and a CD investigator was promoted to that position creating a vacant CD investigator position. Staff is in the process of interviewing.

Keller reported that Health Promotion staff is working with the newly formed Smoke-Free Bloomington-Normal to educate City of Bloomington and Town of Normal officials about secondhand smoke and issues surrounding stricter local ordinances. Council decisions should be forthcoming in about a month.

BOARD ISSUES: None

ADJOURN: Maitland moved and the Board of Health meeting was adjourned at 6:14 p.m.